

**STATE BOARD OF TECHNICAL EDUCATION AND TRAINING
TELANGANA: HYDERABAD**

CERTIFICATE COURSES EXAMINATION NOTIFICATION

Applications are invited from the eligible candidates who studied Certificate Courses in the Institutions affiliated to the State Board of Technical Education and Training, TELANGANA, Hyderabad to appear for Examinations (Regular/Supplementary) which will be conducted in the month of **OCTOBER-2020**.

Sl.No	COURSES OFFERED AND CODE	DURATION	REGULAR	SUPPLEMENTARY
CRAFT COURSES				
FASHION DESIGNING COURSES				
01	Fashion Designing and Garment Making (FG)	1 Year	2019-20	2018-19
Hotel Management & Catering Technology				
02	Food Production (FP)	1 Year	2019-20	2018-19
03	Food and Beverage Service (FB)	6 Months	2019-20	2018-19
Architecture				
04	Interior Design (ID)	1 Year	2019-20	2018-19
Safety Courses				
05	Industrial Safety (IS)	1 Year	2019-20	2018-19
06	Fire Safety (FS)	6 Months	2019-20 (Batch-I)	2018-19 (Batch-II)
0	Chemical Safety (CH)	6 Months	2019-20 (Batch-I)	2018-19 (Batch-II) (3 months)
Yoga and other Courses				
08	Basic certificate course in Yoga (YO)	3 Months	2019-20 (Batch-I)	2018-19 (Batch-II)
09	Advance certificate course Yoga (AY)	1 Year	2019-20 (Batch-I)	2018-19 (Batch-II)
10	Refrigeration and Air Conditioning (R AC)	6 Months	2019-20 (Batch-I)	--
	Cosmetology Courses			
11	Basic Cosmetology (BC)	6 Months	---	2018-19 (Batch-II)
12	Basic Cosmetic Laser Sciences (BCLS)	6 Months	---	2018-19 (Batch-II)
13	Advanced course in Cosmetology (ACC)	1 Year	---	2018-19 (Batch-II)
14	Advanced course in Cosmetic Laser Sciences (ACLS)	1 Year	---	2018-19 (Batch-II)
15	COURSES OFFERED AND CODE		Admitted in 2019-2020 (Batch-I) 6Months Duration	
(1)	Office Automation (OA)		-do-	
(2)	Auto cad (AC)		-do-	
(3)	Computer Maintenance & Repair(CM & R)		-do-	
(4)	C++ &Object-Oriented Programming System (C++ &OOPS)		-do-	
INSTRUCTIONS:				
1. Applicants of CCIC Courses admitted in 2019-2020 Academic Year are only eligible to appear for the above examinations and have to appear for only one course for one time as there is no				

Supplementary examination for the above course.

2. Examinations for PAPER-I & II (Theory) will be conducted at notified Government Polytechnics in Districts in which the Computer Courses are offered.
3. Instructions for filing of online application and mode of fee payment along with the time table for conduct of examinations of CCIC, Craft, Safety and Short-Term Courses in the month of October-2020 will be placed in the website i.e., sbtet.telangana.gov.in shortly. Further, you are informed to keep visiting above website for more updates

SCHEDULE FOR SUBMISSION OF ONLINE APPLICATION AND MODE OF PAYMENT OF FEE

Item	Amount (Rs)	Date
Commencement of uploading of online application by the Institutes	--	28-09-2020
Last date for payment of fee without late fee – Rs. Exam fee 650 + Certificate fees Rs. 600	1250	12-10-2020
Condonation Fee (upto 10%) for all the courses.	600	--
Last date for payment of fee with penalty Rs.400/-	400	15-10-2020
Last Date for Payment with Tatkal fee Rs 3000/-	3000	17-10-2020
Last Date for Payment with Premium Tatkal fee Rs 5000	5000	Till Exams
Conduct of Theory Examinations	--	October

GENERAL INSTRUCTIONS:

1. The candidates are to be submitted online at without spelling mistakes at sbtet.telangana.gov.in
2. The Head of Institutions shall verify all the entries filled by the candidates particularly in the application form i.e., Name, Father's name and Date of Birth of the candidate should be carefully entered as per SSC/Equivalent Certificate and Course Code, Institute Code, Month-Year and Serial Number of the candidate.
3. Color Photos are only accepted. Black & white photos and photos taken with wearing cap/cooling glass will not be accepted, since the purpose of clear identity gets defeated.
4. Applications without requisite copies of the certificates or without attestation of the Principal concerned will be rejected without any notice.
5. Necessary Xerox copies of educational qualifications of the candidate duly attested by the Principal concerned should be uploaded online within the stipulated time.
6. Practical Examinations of the respective courses shall be conducted as soon as completion of Theory Examinations and the name and designation of the Examiner drafted from the Government Polytechnic for the said courses, shall be intimated to this office well in advance.
7. Sessional / Practical marks of the candidates of the respective institutions shall be uploaded in the prescribed proforma placed in the SBTET website within a week of after completion of the theory examinations and downloaded copies of the same duly attested by the Principal concerned with institute seal, shall be reached to the Board within the stipulated period as mentioned in the notification.
8. The CCIC Institutions should bear the expenditure towards practical examinations and remuneration to the Observers and External Examiners as per norms only.
9. The SBTET will not bear any expenditure in connection with practical examinations. No Expenditure towards practical examinations is allowed in D.C.Bills as the courses are being run by the self-financing.
10. Once amount is deducted, after submitting the application, no amount will be refunded.
11. Theory Examinations will be conducted in the month of OCTOBER. Examination Time Table will be placed at sbtet.telangana.gov.in in due course.
12. Hall Tickets will be downloaded from the above portal in which the candidates filed their application online. Once Hall Ticket is generated, no correction will be made.

13. The candidates (Regular/Supplementary) have to file their online applications
14. The candidate has to select whether he is a regular or backlog (appeared but failed in the previous attempt only).
15. The backlog candidate has to select **Backlog** and enter the PIN it will display the candidate details and the backlog subjects. Click on submit and pay the fee through TS Online or Online.
16. The regular candidate has to select the option **Regular** and enter details of the application and communication details. The Name, Father's name and date of birth of the candidate should be carefully entered as per SSC records and make the payment through **TS Online or Online**.
17. All the Principals offering short term/CCIC Courses shall submit consolidated filled in online applications, along with the copies of requisite qualifications duly attested by the Principals concerned.
18. The photos uploaded by the candidates will be used not only on the hall tickets and the same will be used on the award certificates of passed candidates. Owing to this, the candidates are requested not to upload the Black & White photos and photos taken with wearing cap/cooling glass and the photos with odd backgrounds defeat the purpose of clear identification.
19. The Principals of (1) T.S. Vikalangu Co-op. Training Cum Production Centre for Physically Handicapped, Hyderabad (2) N.V.Reddy Viswas Trust, Hyderabad (3) Ramananda Centre for Advanced Learning and Research for Visually impaired, Secunderabad (4) Aliyavar Jung National Institute for Hearing Handicapped, Secunderabad and (5) National Institution for visually handicapped, Secunderabad are informed to upload the names of the eligible blind candidates along with photos of your institutions without fee.

Signature valid

Digitally signed by DR C
SRINATH
Date: 2020.08.25 13:14:23
IST
Reason: Approved

