

File No.SBTET-TE/TE-1/PREX/18/2019-PRE2
STATE BOARD OF TECHNICAL EDUCATION AND TRAINING
TELANGANA :: HYDERABAD

From:

Dr. C. Srinath,

M. Tech., Ph. D., M.B.A., LL.M.,

Secretary,

State Board of Technical Education

and Training, Telangana State,

S. V. Bhavan, Hyderabad-500028.

To:

1.The Chief Superintendents of
TWSH Examinations.

2.The Principals of the Recognized
Type writing Institutes across the
State.

Sub: SBTET- TWSH – Typewriting & Shorthand Examinations Rescheduled to held in
September/October, 2020- Communication of Revised Time Table-Reg.

Ref:- 1. [SBTET-TE/TE-1/PREX/18/2019-PRE2](#), dated:25-02-2020
2. [SBTET-TE/TE-1/PREX/18/2019-PRE2](#), dated:23-03-2020
3. SBTET-TE/TE-1/PREX/18/2019-PRE2, dated: 09-06-2020

With reference to the 1st cited above, the Typewriting and Shorthand Exams scheduled in the month of March-2020 are postponed due to COVID-19 and Telangana Lockdown after conducting an examination on 21-03-2020 vide reference 2nd & 3rd cited above.

In this connection, it is to inform that the remaining TWSH Examinations are rescheduled to conduct in the month of September/October-2020 as per the given schedule below.

Sl. No.	Type of Exam	Earlier dates	Revised Dates
1	Typewriting (I & II Batches)	21-03-2020	Completed
2	Typewriting (III & IV Batches)	22-03-2020/04-07-2020	20-09-2020
3	Shorthand (English all grades)	29-03-2020/12-07-2020	27-09-2020
4	Shorthand (Telugu & Urdu all grades)	28-03-2020/11-07-2020	04-10-2020

The Revised Time-table is also placed in the website, sbtet.telangana.gov.in under Notifications link. Further, the Principals/Chief Superintendents & Students are requested to follow the below instructions for safe & smooth conduct of examination.

1. The Principals/Chief Superintendents are requested to conduct the examination duly maintaining the physical distance among the students by making seating arrangements as per the Govt. Norms.
2. All the candidates shall carry their own hand sanitizer in transparent bottles.
3. All the candidates shall cover their nose, mouth with mask/cloth.
4. All the candidates shall follow Physical Distance norms.
5. Parents shall guide their ward(s) about precautions to be taken by them to avoid spread of COVID 19 at Examination Centre.

(This has the approval of Chairman, SBTET)

Signature valid

Yours faithfully,
Digitally signed by DR
C SRINATH
Date: 2020.09.12
11:17:11 +05'30'
Reason: Approved

AnnexureSTATE BOARD OF TECHNICAL EDUCATION AND TRAINING
TELANGANA :: HYDERABAD

REVISED TIME TABLE FOR TYPEWRITING EXAMINATIONS, SEPTEMBER - 2020.

TYPEWRITING LOWER (ENGLISH, TELUGU)				
DAY & DATE	SUBJECT	BATCH No.	SECOND PAPER (MANUSCRIPT) TIMINGS	FIRST PAPER (SPEED) TIMINGS
3rd SUNDAY 20-09-2020	Eng./Tel (Lower)	III	8.30 AM TO 9.15 AM	9.35 AM TO 9.45 AM
	Eng/Tel (Lower)	IV	10.45 AM TO 11.30 AM	11.50 AM to 12.00 NOON

TYPEWRITING - ENGLISH, TELUGU - HIGHER AND HIGHSPEED GRADES

DAY & DATE	SUBJECT	BATCH No.	SECOND PAPER (MANUSCRIPT) TIMINGS	FIRST PAPER (SPEED) TIMINGS
3rd SUNDAY 20-09-2020	Eng./Tel (Higher)	III	1.00 PM TO 2.00 PM	2.20 PM TO 2.30 PM
	Eng./Tel (Higher)	IV	3.30 PM TO 4.30 PM	4.50 PM TO 5.00 PM

NOTE:

- A. Examination in paper-II (manuscript) of typewriting of all grades shall be conducted first and the paper-I (speed) shall be conducted after completion of the paper-II (manuscript) examination.
- B. Using different type machine in the examination hall without the prior permission of the chief superintendent/joint chief superintendent leads to cancellation of examination results.
- C. The applications of typewriting examinations uploaded by the principals of unrecognized typewriting institutions will be rejected without any intimation and the examination fee paid by them will be forfeited.

STATE BOARD OF TECHNICAL EDUCATION AND TRAINING
TELANGANA : : HYDERABAD
REVISED TIME TABLE FOR SHORTHAND EXAMINATIONS SEPT/OCT - 2020

SHORTHAND ENGLISH HIGH SPEEDS 27-09-2020 (4 th SUNDAY)				
PAPER	HIGH SPEED (150 WPM)	HIGH SPEED (180 WPM)	HIGH SPEED (200 WPM)	
	9005 A	9006 A	9007A	
Paper -II Dictation, Condensation	10.00 AM to 10.05 AM	10.30 AMto 10.35 AM	11.00 AM to 11.05AM	
	10.15 AM to 11.30 AM	10.40 AM to 12.10 PM	11.10 AM to 12.55PM	
	9005	9006	9007	
Paper-1 Dictation, Transcription	1.30 PM to 1.35 PM	1.45 PM to 1.50 PM	2.10 PM to 2.15PM	
	1.45 PMto 3.00 PM	2.00 PMto 3.30 PM	2.25 PM to 4.10PM	
SHORTHAND ENGLISH 27-09-2020 (4 th SUNDAY)				
PAPER	LOWER (80 WPM)	INTER (100 WPM)	HIGHER (120 WPM)	
	5002	702, 702 A	7002	
Paper- II Dictation, Elaboration, Condensation	10.30 AMto 12.30 PM (Theoryonly)	10.15 AM to 10.19 AM 10.30 AMto 12.15 PM	9.30 AM to 9.39 AM 9.45 AM to 12.00 noon	
	5001	701	7001	
Paper- I Dictation, Transcription	2.30 PM to 2.37PM	3.00 PMto 3.07 PM	2.00 PM to 2.07PM 2.15 PM to 3.45PM	
	2.45 PM to 3.45PM	3.15 PMto 4.30 PM		
SHORTHAND TELUGU AND URDU 04-10-2020 (1 st SUNDAY)				
PAPER	LOWER (40 WPM)	HIGHER (60 WPM)	HIGHSPEED (80 WPM)	HIGHSPEED (100 WPM)
	6002 / 802	8002 / 8002A / 9004A	9008A	9009A
Paper-II Dictation, Elaboration, Condensation	10.30 AM to 12.00 Noon (Theory Only)	10.30 AM to 10.37 AM	11.00 AM to 11.07 AM	11.20 AM to 11.25 AM
		10.45 AM to 12.45 PM	11.15 AM to 12.15 PM	11.30 AM to 12.30 PM
	6001 / 801	8001/9004	9008	9009
Paper-I Dictation, Transcription	1.30 PM to 1.40 PM	2.30 PM to 2.37 PM	2.00 PM to 2.07 PM	2.15 PM to 2.20 PM
	01:45 PM to 03:15PM	2.45 PM to 4.30 PM	2.15 PM to 4.00 PM	2.30 PM to 3.45 PM

Note :-Time for transcription shall be taken into Account from the moment transcription is started and not immediately after the dictation is completed.

Sd/-

SECRETARY