

**STATE BOARD OF TECHNICAL EDUCATION AND TRAINING
TELANGANA :: HYDERABAD**

From
Sri U.V.S.N. Murthy, M. Tech.,
Secretary
State Board of Technical Education & Training
Sankethika Vidhya Bhavan, Masab Tank,
Telangana, Hyderabad-500028

To
The Principals of Government/ Aided/
Private /2nd Shift Polytechnics in
Engineering Colleges & Private
Pharmacy Institutions.

Sir,

Sub:- SBTET – Compilation of student Biometric Attendance – Student data updation in SBTET Portal – Certain Instructions issued – Reg.

You are aware that manual attendance is dispensed, and students are giving biometric attendance daily. In this connection, it is to inform that the attendance details of students are published in SBTET portal ss.sbtet.telangana.gov.in. It is requested to instruct all the Heads of Sections to verify the Biometric Attendance reports kept in ss.sbtet.telangana.gov.in portal under admission icon and communicate the attendance details to the students every fortnight and obtain their signatures.

If any student records less than 75% of the attendance he/she will not be allowed to make the examination fee payment. In case if attendance is 65% and above and less than 75% the student has to submit the medical certificate. The concerned Head of Section has to recommend to the Principal online at ss.sbtet.telangana.gov.in in and the Principal has to approve those students for paying examination fee along with condonation fee.

Further, it is propose to integrate the SBTET student portal with scholarship and TSRTC departments, hence all the Principals are requested to instruct the Heads of Sections to update the student biodata of all years in ss.sbtet.telangana.gov.in portal **before 05-09-2019** so as to integrate the same data with TS e-Pass and other services.

Yours faithfully,

Signature valid
Digitally signed by MURTHY UVSN
Date: 2019.08.21 15:09:09 BDT
Reason: Approved

SECRETARY

Copy submitted to Commissioner of Technical Education,
TS for favour of kind information.