

**STATE BOARD OF TECHNICAL EDUCATION AND TRAINING
TELANGANA::HYDERABAD**

**Tender Notification
No. SBTET/JS/001/2020, Dt: 20-07-2020**

State Board of Technical Education and Training is intending to engage a Confidential Printer related to composing of Question Papers and composing, printing & delivery of Entrance Examinations Question Paper Booklets conducted by SBTET.

S.No	Particulars	Date	TIME
1	Date of Commencement of Tender Submission	20-7-2020	10.30 AM
2	Last Date of Submission of Tender submission	03-8-2020	03.00 PM

Interested firms can download the detailed Tender Document from sbtet.telangana.gov.in More Tenders and submit Tenders in sealed cover so as to reach this office at below mentioned address on or before Last Date & Time of Tender submission

**Dr. C. Srinath, M. Tech., Ph.D., M.B.A., LL.M.,
Secretary,
State Board of Technical Education and Training,
Sankethika Vidya Bhavan, Masabtank,
HYDERABAD –500 028**

Signature valid

Digitally signed by Dr C
SRINATH
Date: 2020.07.17 08:15:20 IST
Reason: Approved
Secretary

STATE BOARD OF TECHNICAL EDUCATION AND TRAINING
TELANGANA :: HYDERABAD

Tender Notification No. SBTET/JS/001/2020

Dated 20-07-2020

1. Sealed quotations are invited from reputed Confidential Printers in the country **Except those from the state of Telangana & Andhra Pradesh** satisfying the minimum requirements as mentioned in the **Technical Bid** for undertaking Confidential Examination related composing of question papers in soft copy format and composing, printing & delivery of Entrance Examinations Question paper Booklets conducted by SBTET at Hyderabad.
2. Approximately quantity of question papers to be printed per year is 3500.
3. Approximate Quantity of Entrance Examinations question papers Booklets of 32 pages per year 1,00,000 nos.
4. Bidders has to submit the commercial bid for the items mentioned in the (A), (B) of **commercial bid**, the overall lowest put together in A & B will be considered for finalization Tender.
5. Bidder has to submit their Tender in a sealed cover containing of two separate Covers 1) Technical Bid and 2) Commercial Bid.
6. The commercial bids of the Tenders who qualify in the Technical Bids will only considered for Commercial evaluation and finalizing the Confidential Printer.
7. The **Technical Bid** should comprise of the following enclosures:
 - a. Relevant documents in support of the information furnished in the Technical Bid with filled in Technical Bid.
 - b. A demand draft (**non-refundable**) for Rs. 10,000/- (Rupees Ten Thousand Only) drawn in favor of Secretary, State Board of Technical Education and Training, Telangana, Hyderabad drawn on any nationalized bank payable at Hyderabad towards Tender Document fees.
 - c. A demand draft (**refundable**) for Rs. 30,000/- (Rupees Thirty Thousand Only) drawn in favor of Secretary, State Board of Technical Education and Training, Telangana, Hyderabad drawn on any nationalized bank payable at Hyderabad towards EMD.
8. The **Commercial Bid** should comprise of the Commercial Bid Rates quoted for each item of work.
9. Sealed Tender should reach below address on or before last date and time of submission of Tender.

Sri. Dr. C. Srinath, M.Tech, Ph.D, MBA, LL.M,
Secretary,
State Board of Technical Education and Training,
Sankethika Vidhaya Bhavan, Masabtank, HYDERABAD –500 028
10. Offers received from the printers shall be screened and physically inspected for technical qualification of the bids.
11. The selected confidential printer has to enter into agreement with the Board to take up the works for a period of **THREE** years duly submitting Performance Bank Guarantee for 10% of the one-year order value valid for one year and extendable for the tender period.

Signature valid

Digitally signed by Sri C.
SRINATH
Date: 2020.07.26 13:06:52
BDT
Reason: Approved

TECHNICAL BID**Tender Notification No. SBTET/JS/001/2020, Dated 20-07-2020**

S.No	Item	Details
1	Name and address of the firm	
2	Name of the Proprietor / Authorized signatory with contact No. & e-mail id	
3	Number of persons employed in the organization in various positions	
	(i) Technical	
	(ii) Clerical	
	(iii) Supervisory	
	(iv) Unskilled.	
4	Security arrangements available to preserve the secrecy of confidential papers	
5	Type and details of security staff employed	
6	Sealing and packing arrangements	
7	Number of printing presses under the same name of the organization at various places in the country.	
8	Particulars of registration / licenses obtained from concerned authorities such as Municipality, Inspector of Factories, Sales tax departments etc.,	
9	Number of workers working in each of the press in each location	
10	Number and type of machines available in each press	
11	Particulars of warehouse facilities	
12	Copies of income tax returns and orders for the last three years	
13	Should have undertaken confidential examination related printing work of State level and National level organizations/ Universities/ Boards.	
14	Should have an average turnover of Rs 75,00,000 (Rupees Seventy-Five Lakh only) per annum on confidential printing works for the past three years.	
15	The printer must have the facilities for undertaking the printing work in English, Telugu, Hindi and Urdu languages with mathematical and scientific symbols and drawings	
16	Should have own premises under one roof comprising of: D.T.P. system with laser printing and relevant software. Vertical Process Camera and plate making equipment.	

COMMERCIAL BID**Tender Notification No. SBTET/JS/001/2020, Dated 20-07-2020****Name of the Firm:****A. Price bid-composing of question papers**

Item	Unit price excluding tax (Rs) per Page	Taxes on Unit price (Rs) per page	Total Unit Price (Rs) (2) +(3)
(1)	(2)	(3)	(4)
Composing charges with DTP RD Barcode at top and supply in PDF format to SBTET			
Total Unit Price in Rupees.....			

B. Price bid-composing of question papers

S. No	Item	Rate without Taxes (Rs)	Taxes (Rs)	Total Price with Taxes (Rs) (3)+(4)
(1)	(2)	(3)	(4)	(5)
1	Cost of paper white/Color (per Ream rate must be quoted) 17" x 27" (A Grade mill only / Good quality foolscap size 60 GSM/ Ream Cream White Wove paper)			
2	Composing Charges With Jumbling A B C D per page			
3	Printing charges including Printing of RD Barcode at top With Jumbling A B C D, for A4 per page.			
4	Charges for Pining (2nos) and Booklet paper seal Per Booklet			
5	One Cloth lined covers of size 10 x 12 inches with 100 GSM thick craft paper with cloth charges for covers to hold denominations of 24 Question Papers including lables on the cover (Indicate thickness and the weight of craft paper). Three sides closed perfectly and perfect sealing for final closure.			
6	Sealing Charges for Each cover has to be closed and sealed with exclusively labeled adhesive tape of width one inch on rear side at both ends and in the center longitudinally as per the sample enclosed.			

S. No	Item	Rate without Taxes (Rs)	Taxes (Rs)	Total Price with Taxes (Rs) (3)+(4)
(1)	(2)	(3)	(4)	(5)
7	Carton with 5 Ply charges for Polythene bag for water proofing packets wrapped with HDPVC/Gunny cloth or shrink wrapped with polythene sheet, nylon tape binding with metal clamp by crimping (including the size of the carton). (i) 10 ½" x 12" x 4 " (ii) 10 ½" x 12" x 7 ½ " (iii) 10 ½" x 12" x 3 ½ "			
8	Trunk box made of 0.45mm thick Tin sheet charge per box with following (i) Size 15x25x12 inches with two lock patties. (ii) Locks (Two per trunk) per set. (iii) Iron Path 2 Nos (per trunk two iron path for well binding Lid closing end peripherally + Trunk Box batten base peripherally)			
9	Transportation charges Upto Board's Office at Hyderabad including loading charges per box.			
Total Price				

Note:

1. The printed material / composed Question Papers shall be delivered in about three week's time from the date of placing order.
2. Penalty will be levied if the Question Papers/Question Paper Booklets are not delivered on or before the specified delivery date and for printing errors, if any detected in the Question Papers/ Question Paper Booklets.
3. The original manuscript Question Papers are to be returned to this office along with the printed material.
4. The bill of printing of Question Papers / Question Paper Booklets should be sent in two weeks after delivery of the confidential material with certificate stating that the Secrecy has been maintained at all stages and all the waste papers etc. are destroyed and not available for use, must be enclosed with the material supplied.
5. The rates quoted shall be valid for a period of Three years from the date of opening of the sealed quotations.
6. Please note that this is only an offer of enquiry and not a commitment to entrust the work to you.

SIGNATURE OF THE PRINTER